

## Education Program

Claim Net wants to help you maintain your professional expertise and keep you abreast of changes in the law regarding claims adjusting. To that end our reimbursement program is designed as follows:

- Claim Net will reimburse each employee 50% of the even cost, up to \$250.00 in a calendar year, for attendance at professional seminars, classes and association meetings. Claim Net is a member of both IEA and ICA which will allow you the member discount on their offerings.
- The employee must provide Claim Net with the name of the sponsoring organization, a receipt for registration (and final grade if applicable), proof of payment, and the form below. The form should be directed to Customer Service. Additional forms will be sent with each reimbursement.

Employee Name: \_\_\_\_\_ Emp. No: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Event Name: \_\_\_\_\_ Date Held: \_\_\_\_\_

Sponsoring Org: \_\_\_\_\_ Cost \$: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Remember to attach the supporting documents and proof of payment!**

Approved by: (Claim Net Coordinator) \_\_\_\_\_ Date: \_\_\_\_\_